

RESPIRATORY ILLNESS CONTAINMENT MEASURES

I. Policy

The SHC staff will take steps to reduce the spread of upper respiratory tract illness.

II. Procedure

A. Lobby

1. Medical face masks should be readily available.
2. Signs should be posted instructing individuals with fever and/or cough to don face masks and provide instructions on how to do so properly.

B. Front Office Staff

1. If an individual presents to the SHC exhibiting or complaining of high fever and/or cough, the front office staff will ask the individual to place a mask over face and notify clinical staff of the individual's condition.
2. If an individual with high fever and/or cough refuses to wear a mask over their face, front staff will contact nursing staff to place the patient in an exam room. Clinical staff should don appropriate PPE for airborne precautions when providing care for patients with respiratory illness who refuse or are unable to comply with source control.

C. Clinic Staff

Once notified of an individual presenting with high fever and/or cough, the staff member will expedite seclusion of the patient into an exam room, gather vital signs, collect any other clinically pertinent data, and notify a provider.

D. Provider

1. The provider will evaluate the patient's condition and query regarding known exposures.
2. The provider will provide treatment as clinically indicated.
3. For potentially infectious conditions, the provider will also make recommendations as clinically indicated such as
 - a) Advise the patient to self-quarantine,
 - b) Provide student with medical excuse for school, work, and sports (see *Forms* in EHR),
 - c) Offer [meal pass](#) to students living in dorms to limit exposure to others (see *Forms* in EHR), and
 - d) Offer prophylaxis to exposed companions when applicable.

III. Reference

1. www.cdc.gov